

Board of Selectmen
Town of East Windsor
11 Rye Street
East Windsor, Connecticut

Minutes of Special-Budget Workshop
REVISED 3/20/2013

Saturday, March 9, 2013 at 9:00 a.m.

These minutes are not official until approved at a subsequent meeting.

The meeting was called to order at 9:00 a.m. Present Selectmen Denise Menard, Alan Baker, Dale Nelson, Richard Pippin III, and Jim Richards, Board of Finance members Joe Pellegrini, Kathy Pippin, Gil Hayes, Sharon Tripp, Treasurer Cathy Cabral and representatives from the Warehouse Point and Broad Brook Fire Departments Chiefs James Barton and Thomas Arcari, Assistant Chief Jerry Bancroft, D. James Barton, Mike Balf, Tony DiMastrantonio and Denis Slater.

First Selectman Menard presented budgets 1010, 1015, 1055, 1085, 1086, 1144, and 1145. At 10:00 a.m. the Warehouse Point and Broad Brook Fire Departments presented additional information requested by the Board of Selectmen regarding the fire departments' recommendation that the Town fund paid part time firefighters. Chief Barton and Assistant Chief Bancroft gave a presentation demonstrating the reasons for their recommendation. A copy of their presentation is attached hereto as Exhibit A. During the discussion with the fire department representatives, the Selectmen cautioned and that there is much work to be done to have paid firefighters ready to begin working if the positions are funded for July 1, 2013.

The Selectmen set the following budget workshops:

March 12th at 7 p.m.,

March 13th at 5:30 p.m.,

March 14th at 5:30 p.m., and

March 19th at 5:30 p.m. if needed.


All meetings will be held at Town Hall.

The workshop adjourned at 12:10 p.m. motion made by Jim Richards, seconded by Alan Baker.

Respectfully submitted by




Jennifer R. Browne per
Denise Menard, First Selectman




Presentation from the Broad Brook Fire Department and the Warehouse Point Fire District to the Town of East Windsor Board of Selectman and the Board of Finance

March 9, 2013



Objectives


- ❑ Provide the boards with the history of the Volunteer Fire Departments
- ❑ Provide the Boards with the information needed to determine the need for part time fire personnel.
- ❑ Answer questions either Board may have.




The Broad Brook and Warehouse Point provide fire protection and rescue services to the Town of East Windsor

The departments cover 26.1 square miles of town utilizing three fire stations to protect a population of approximately 11,000 people.


The Departments we also provide mutual aid to the surrounding towns as they provide mutual aid to East Windsor



- ❑ The Broad Brook Fire Department is governed by a Board of Directors elected by the membership on an annual basis.
- ❑ The Department consist of 1 Fire Chief, 1 Assistant Fire Chief, 1 Deputy Fire Chief, Line officers and Firefighters.
- ❑ The Department total membership is approximately 35 personnel.
- ❑ Volunteer membership is the lowest it has been in the past 8 years.



- ❑ The Warehouse Point Fire District is governed by a Board of Fire Commissioners elected by the citizens of the Fire District boundaries.
- ❑ The Fire District consist of 1 Fire Chief, 1 Assistant Fire Chief, 1 Deputy Fire Chief, Line officers and Firefighters.
- ❑ The Fire Districts total membership is approximately 30 personnel.
- ❑ Volunteer membership is the lowest it has been in the past 8 years.



BBFD Apparatus and Equipment

- ❑ Engine Tank 139 (carries 2000 gal of water and rescue equipment)
- ❑ Engine Tank 239 (carries 1500 gal of water and heavy rescue equipment)
- ❑ Engine Tank 339 (carries 1000 gal of water) **Currently OUT OF SERVICE**
- ❑ Service 139 (command vehicle)
- ❑ Service 239 (utility vehicle)
- ❑ Forestry 139
- ❑ Inflatable Rescue Boat
- ❑ UTV 139 (off road utility vehicle rescue / forestry)
- ❑ REHAB Unit

WAREHOUSE POINT FIRE DEPARTMENT
BROAD BROOK FIRE DEPARTMENT

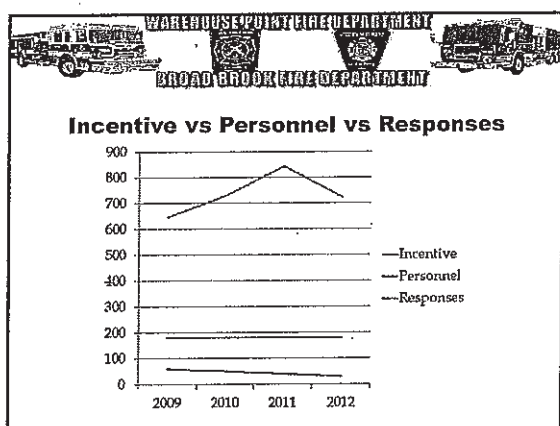
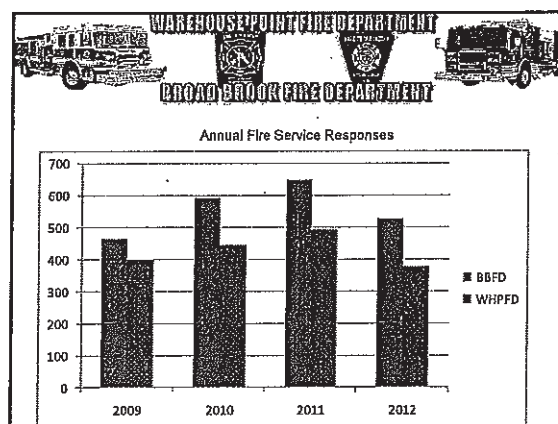
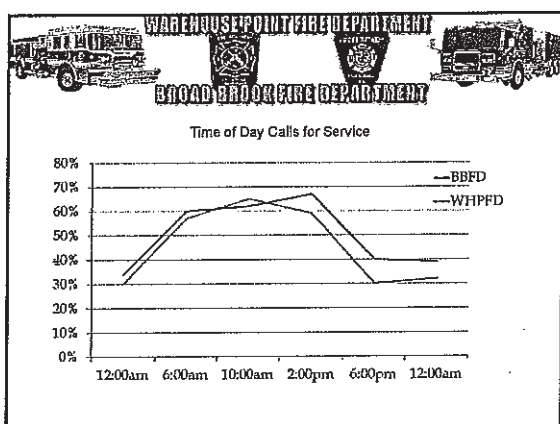
WHPFD Apparatus an Equipment

- ❑ Engine 138 (carries 750 gal of water and rescue equipment)
- ❑ Engine 638 (carries 1000 gal of water and rescue equipment)
- ❑ Squad 238 (carries 750 gal of water and rescue equipment)
- ❑ Rescue 138 (heavy rescue, command center, rope & water)
- ❑ Truck 138 (95 foot tower ladder, rescue, auto for all structure calls in town)
- ❑ Service 138 (command vehicle)
- ❑ Forestry 138 (1969 ford F-350)
- ❑ Rescue Boat (16 foot Boston whaler)

WAREHOUSE POINT FIRE DEPARTMENT
BROAD BROOK FIRE DEPARTMENT

Fire Department Operations


- ❑ For the past 8 years The Broad Brook Fire Department and The Warehouse Point Fire District currently respond to most calls for service together. Due to the limited number of volunteers it is advantageous for the departments to simultaneously respond to most fire calls for service.
- ❑ Purchasing firefighting equipment also has been done together for the past 8 years.



WAREHOUSE POINT FIRE DEPARTMENT
BROAD BROOK FIRE DEPARTMENT


Where will these 4 part-time positions be deployed?

- ❑ 2 Personnel will be deployed at the Stoughton Road Fire Station Monday through Friday.
- ❑ 2 Personnel will be deployed at Main Street Fire Station Monday through Friday.




How are the departments going to fill these part-time positions?

- ❑ Position's will be open to all active volunteers within each department who are in good standing of either department. (Call percentage, Drill percentage)
- ❑ Fire chief and/or their designee will be responsible to set-up and fill scheduling.
- ❑ All members shall be cross trained on either departments apparatus and equipment.




Firefighter Job Description

- ❑ On duty firefighters will follow all policies and procedures of the fire departments and be under direct supervision of the Fire Chiefs or their designee.
- ❑ Respond to all incidents the fire departments are dispatched (town wide and mutual aid), to include emergency and non-emergency calls for service
- ❑ In the absence of a Fire Officer establish command and mitigate the incident.
- ❑ Fire prevention and public education.



Firefighter Job Descriptions (cont)

- ❑ Fire department Pre-Plans and Area Surveys,
- ❑ Apparatus maintenance,
- ❑ Equipment maintenance,
- ❑ Fire department Facilities and grounds maintenance,
- ❑ Attend training,
- ❑ Maintains daily activity log,
- ❑ Follows all orders, instructions, and directions, given by immediate supervisors in an effective, efficient and timely manner.



The fire departments would like to thank you for your time and serious consideration in this URGENT matter!